



Co-operative Republic of Guyana

PUBLIC PROCUREMENT COMMISSION

Established Under Articles 212W, X & Y of the Constitution.

262 New Garden Street, Queenstown, Georgetown

E-mail: publicprocurement@ppc.org.gy

Website: <https://ppc.org.gy>

Tel: (592) 226-2364, (592) 226-3729, (592) 231-7306, (592) 231-7304

CIRCULAR NO. 03 /2020

To: All Permanent Secretaries, Regional Executive Officers, Heads of Agencies, and Heads of Departments

From: Public Procurement Commission

Date: November 30, 2020

Subject: **Publication of Contract Award**

Sections 11(1) and (2) of the Procurement Act 2003 and Section 4(2) of the Procurement Regulations 2004, mandate that procuring entities report to the National Procurement and Tender Administration (NPTA), information on all contracts awarded, valuing above \$1,500,000, within five days of such award.

The reporting of this information will enable the Administration to fulfil its obligations under Section 3 of the Regulations, which mandates that contract award information be published to the Administration's website, within two (2) days of receipt, for the purpose of giving publicity to contracts awarded.

Procuring entities are reminded that these legislative requirements facilitate the Administrative Review procedures provided for in Part VII of the Procurement Act 2003, as a bidder whose tender or proposal has been rejected, can submit a written protest to the procuring entity within five business days following the publication of the contract award decision.

The Public Procurement Commission hereby issues this Circular to encourage strict adherence with these legislative requirements, as they promote accountability and transparency in the public procurement system.

Sean Noel
Chief Executive Officer

c.c: The Chairman, National Procurement and Tender Administration Board