Appendix B 12

GPHC

Work Plan by Week for Procurement of Pharmaceutical Supplies

Task	Responsible	Status	Weeks: February				March					April				May			
			3	10	17	24	3	10	17	24	31	7	14	21	28	5	12	19	26
Emergency Supplies																			
Determining availability of items on emergency list	Insert	In progress	■																
Obtaining Quotation from Suppliers	Insert	Not started		■															
Evaluation Report sent for approval	Insert	Not started		■															
Award of Tender	Insert	Not started			■	■													
Acceptance of contract	Insert	Not started					■												
Performance of Contract	Insert	Not started						■	■										
Procurement of Pharmaceutical Supplies																			
Advertisement of Tenders	Insert	In progress	■	■	■														
Evaluation Report sent for approval	Insert	Not started			■	■	■												
Award of Tender	Insert	Not started						■	■	■									
Acceptance of contract	Insert	Not started									■	■							
Performance of Contract	Insert	Not started											■	■	■	■	■	■	■

Task	Weeks: June					July				August				September					October			
	1	8	15	22	29	7	14	21	28	4	11	18	25	1	8	15	22	29	6	13	20	27
Emergency Supplies																						
Determining availability of items on emergency list																						
Obtaining Quotation from Suppliers																						
Evaluation Report sent for approval																						
Award of Tender																						
Acceptance of contract																						
Performance of Contract																						
Procurement of Pharmaceutical Supplies																						
Advertisement of Tenders																						
Evaluation Report sent for approval																						
Award of Tender																						
Acceptance of contract																						
Performance of Contract	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■		

NB: 1. The Emergency Supplies quantities will be reduced by the quantities available at MMU, MoPH
2. Emergency quantities caters for six (6) months consumption